

BOSTON COLLEGE

MINUTES OF THE MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE ON 16 DECEMBER 2015

1. PRESENT

Steve McCracken (Chair), Peter Cropley, Amanda Mosek and Adrian Reynolds

Also in attendance: Janet Hemmant (Clerk to the Corporation).

Apologies were received from Mick Gallagher

Meeting attendance: 80%

2. MINUTES

The minutes of the meeting held on 14 October were approved with one amendment.

3. CORPORATION VACANCIES

Members received a report from the Clerk to the Corporation on existing and forthcoming vacancies. The committee felt that someone with a property background would be a useful addition to the Corporation's membership as well as another member with a financial background. A number of potential candidates were discussed and will be approached to ascertain interest.

4. CODE OF GOOD GOVERNANCE

Members considered an action plan which had been drawn up to ensure appropriate coverage of the Code of Good Governance

It was noted that the Code had an emphasis on the interface with stakeholders and the establishment of a stakeholder panel was considered to be potentially useful. It was agreed that there could be a high profile launch event followed by the establishment of a panel.

A number of updates to the action plan were agreed and a number of decisions taken:

- a) A schedule of delegation should be considered at the next meeting.
- b) The committee will not produce an annual report but the College's annual report should cover points on governance which would otherwise be in a committee report.
- c) Potential members should continue to have the time commitment of membership clearly drawn to their attention.

An updated action plan will be reviewed at the next meeting of the committee.

5. STANDING ORDERS AND CONSTITUTIONS

Proposed updates to standing orders and committee constitutions were reviewed and agreed for recommendation to the Corporation. It was agreed that the flexibility in the length

of student governor appointments being proposed should be made clear in the election process.

6. **SKILLS ANALYSIS**

Members reviewed the Skills Analysis and agreed that questions on the employment status of members should be removed. It was also agreed that members need only complete the section on disabilities in the event of a change and that the 'consultancy' option should be replaced with 'management'.